



7973 E. Grand River Ave.  
Portland, Michigan 48875

3681 Costabella Avenue  
Blanchard, Michigan 49310

Tri-County Electric  
1-800-562-8232

Tri-County Propane  
1-877-574-2740

Name: \_\_\_\_\_ Phone: \_\_\_\_\_

Address: \_\_\_\_\_

City, State, ZIP: \_\_\_\_\_

Thank you for your interest in our automatic payment program. Just think, no more writing checks, buying stamps or racing to beat mail delays and there is no charge for this convenient auto-pay service! To enroll, just complete this form.

**Step 1: Enter the account number(s) which you would like to have paid automatically:**

*(please select appropriate business for each account number)*

Electric  Propane  Internet

Electric  Propane  Internet

All active HomeWorks services

**Step 2: Enter your banking information:**

**Deduct my bills automatically from my banking account.**

To ensure the correct account number is used for this electronic payment, and to obtain the ABA/routing number, please contact your financial institution for assistance. Please include a voided check; automatic checking deduction can not be processed without it.

**Type of Account**      **Financial Institution:** \_\_\_\_\_

**Checking**

**Savings**

**ABA/Routing #:** \_\_\_\_\_ **Account #:** \_\_\_\_\_

**Step 3: Complete account information and authorizing signature.**

This authorization will remain in effect until I give written notice of termination to HomeWorks Tri-County. I understand that I should continue to pay my bill normally until the "Direct Payment" designation appears on my bill, and that **it is my responsibility to keep my banking information on file with HomeWorks up to date.** I further understand that HomeWorks will pass through any banking fees incurred due to my information being incorrect or outdated.

I authorize HomeWorks to deduct my payment from the bank listed for my bill each month. I understand that I control my payments and if at any time I decide to discontinue this payment service I will notify HomeWorks. I understand that all information provided will remain confidential.

**Please continue to pay your bill normally until the "Direct Payment" designation appears on your bill. This application cannot be processed without your authorizing signature.**

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**Step 4: Select your billing option:**

I no longer wish to receive a paper bill. Email address \_\_\_\_\_

Continue to mail a paper bill.

**Step 5: Return this completed form.**

Mail to: HomeWorks Tri-County, 7973 E. Grand River Ave., Portland, MI 48875